



KOLHAPUR INSTITUTE
OF TECHNOLOGY'S
**COLLEGE OF
ENGINEERING**
KOLHAPUR
(EMPOWERED AUTONOMOUS)

Research and Development Cell Policy for Faculty Support

Ref. No.: KIT/CEK/R&D-22-23/FACULTY/POLICY1/R1

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The policy is devised to promote the research culture amongst the faculty members which will impact on making the brand name of the Institute in research vertical. It will also help in enhancing the capacity building of the institute and will create ambience of conducting quality research and will lead in fostering research culture. It will also result in significant contributions in IPR, innovative product development and will help in solving societal problems. Alongside it will ameliorate the satisfaction levels, credentials and ranking of faculty members.

Guidelines will support for organizing / attending – workshops, Seminars, International Conferences, Publications, IPR, Research Funding Grants, Seed Money, Professional Body Memberships, Book and Book Chapter Publications, National and International Awards, Ph.D. Produced:

Department can plan and organize the workshops / seminars / conferences in the advanced areas of engineering, technology, science, IPR, management and other areas. The department in association with universities, research centres, colleges, home institute departments and professional societies can organise programs to deliver better value to the large participant groups. A stoichiometric proportion of external experts are expected. The focus should be on imparting advanced technology, tools and techniques, and research areas in the subject domain of the programme. It is to be noted that, any activity intended to be organised should help improve institute's quality systems and credentials even at program level.

The funding patters for the events are:

1. Faculty Development Programme:

- 1.1** One week Faculty Development Programme: Rs. 100000
- 1.2** 3 Days Faculty Development Programme : Rs. 60000
- 1.3** 2 Days Faculty Development Programme : Rs. 40000
- 1.4** 1 Day Faculty Development Programme : Rs. 40000

In order to effectively utilize the allocated budget for the programmes and deliver better value, restrict the expenses on hospitality to a maximum of 25% of the budget for the programme.

2. Organizing International Conference:

2.1 Institute Level

2 Days International Conference with over 100 Delegates from other institutions and abroad in association with professional societies and organizations: **Rs. 2.5 Lakhs**

(Organization by individual department or more than 2 departments at institute level. Proposals with joint department will be preferred.)

2.2 Institute Level

2 Days International Conference with Delegates from other institutions and outside the country between 50 - 100 in association with professional societies and organisations: **Rs. 2.0 Lakhs**

(Organization by individual department or more than 2 departments at institute level. Proposals with joint department will be preferred.)

Honorarium to Coordinators / Co-coordinators

- One week Faculty Development Coordinator : Rs. 2500
- One week Faculty Development Co-Coordinator : Rs. 1500
- 3 Day workshop coordinator : Rs. 1000
- Co-Coordinator : Rs. 1000
- 2 Days and 1 Day workshop : Rs. 1000
- Coordinator for the international Conference : Rs. 5000

3. Research and Development activity support for Faculty:

To imbibe the research culture and enhance R&D initiatives at institute level incentive scheme is proposed as below,

3.1 Intellectual property rights (IPR):

3.1.1 Patent Filing: Patent filing expense will be borne by the institute with prior consent for the application.

3.1.2 After complete (Final) registration and granting of Utility patent by INDIAN PATENT OFFICE (IPO): Incentive will be decided by R&D committee after the commercialization of the patent.

NOTE:

1) While filing the patent, "Kolhapur Institute of Technology's College of Engineering (Empowered Autonomous) Kolhapur (MH), India" should be one of the patentees.

2) The publication incentives for various positions of authors are as follows;

First author/Corresponding author: 100% of incentive

Second author: 75% of incentive

Third author: 50% of incentive

Fourth author and onwards: 25% of incentive

3) If the institution is not mentioned as one of the Patentee in the publication, then a maximum amount of Rs. 5000 shall be given as incentive to the applicant affiliated to our institute.

4) Only one faculty can claim the incentive of the patent within the same calendar year of the publication, if the same published patent involves more than one co-authors from our institute.

3.2 Research Publications:

3.2.1 Refereed journals: The peer reviewed research journal having indexed in either of platforms such as **SCI/SCIE/ESsCI/JCR/WOS/SCOPUS** will be awarded with incentives based on the following quartile (Q) of publication;

Q1: Rs. 15,000

Q2: Rs. 12,000

Q3: Rs. 9,000

Q4: Rs. 6,000

Only SCOPUS/WOS indexed article (without quartile): Rs. 3000

3.2.2 Journal publication through conference: The peer reviewed research articles (JCR/WOS/SCOPUS) published through conference proceedings shall be awarded only the registration fees at actual of the conference or maximum up to Rs. 10,000. For such article, no extra journal publication incentive may be entertained. Moreover, a maximum amount of Rs. 10,000 can be availed as an advance financial aid for the conference registration. The proof of the journal article publication with valid DOI should mandatorily be produced at Institute's Accounts Section to equilibrate the advance amount issued. Maximum time allotted to produce the proofs for journal publication will be one and a half year from the date of Conference conduction.

NOTE:

1) Incentives will be provided if the author affiliation is, "Kolhapur Institute of Technology's College of Engineering (Empowered Autonomous) Kolhapur (MH), India".

2) The publication incentives for various positions of authors are as follows;

First author/Corresponding author: 100% of incentive

Second author: 75% of incentive

Third author: 50% of incentive

Fourth author and onwards: 25% of incentive

3) Only one faculty can claim the incentive/reimbursement of the publication, if the same publication involves more than one co-authors from our institute.

3.3 Research article presentation in International Conferences:

3.3.1 Financial support for the International Conference for the faculty: Conference registration charges at actual or maximum up to Rs. 10,000 shall be given as an advance financial support to the faculties. The proof of the presented conference article publication with valid ISSN/ISBN/DOI should mandatorily be produced at Institute's Accounts Section to equilibrate the advance amount issued. Maximum time allotted to produce the proofs for conference article will be one year from the date of Conference conduction.

3.3.2 Outside India: Faculty members can present papers in such conferences once in three years. Full registration fees and 50% travel expenditure shall be reimbursed. The said financial support can be availed from our institute, only if the applicant is been denied the financial assistance from funding agencies such as DST/SERB/AICTE or any other government agencies. Further, the conference presentation should be hosted by reputed research centres / leading University.

3.3.3 Ph.D. thesis submission by faculty member at least within three and half a year from the date of registration: Rs. 10,000

3.3.4 The students presenting their research work in international conferences will receive a maximum financial aid of Rs. 10,000 in an academic year. The amount may be given as an advance support under the guidance of a faculty mentor. In that case consent is to be taken from the Director (or competent authority) before applying to the conference. The proof of the presented conference article publication with valid ISSN/ISBN/DOI should mandatorily be produced at Institute's

Accounts Section to equilibrate the advance amount issued. Maximum time allotted to produce the proofs for conference article will be one year from the date of Conference conduction.

NOTE:

- 1) The conference research article is expected to be published in either SCOPUS/WOS/IEE platforms.
- 2) Incentives will be provided if the author affiliation is, "Kolhapur Institute of Technology's College of Engineering (Empowered Autonomous) Kolhapur (MH), India".
- 3) Only one faculty can claim the incentive/reimbursement of the publication, if the same published article involves more than one co-authors from our institute.
- 4) If conference article consists of authors other than KITCoEK, then the total registration charges will be divided into the number of authors and individual share of amount shall be given to the applicant.

3.4 Research Project Grants: Grants received from the government of India, or any private funding agencies, etc. Under this scheme a Principal Investigator will be eligible to get the incentive as per the following categories of the projects. This is applicable for all kinds of funding received for the individual or institute level scheme. This will also incorporate the honorarium for the efforts taken by researchers for preparing proposals as well as during implementation.

Category	Project categories based on Amount of Research Grant received	Incentive Amount (Rs.)
A	Research Grant up to Rs. 10 Lakhs	8% of the amount received
B	Research Grant between Rs. 10 Lakhs to Rs. 25 Lakhs	
C	Research Grant between Rs. 25 Lakhs to 1 Crore	
D	Research Grant more than 1 Crore	8% of the sanctioned amount of max. 10 Lakhs

- When more than one person is working on the project the incentive amount will be 60% for the principal investigator and 40% for the other member.
- Incentive amount will be given 50% at the time of receiving the funds and remaining amount after successful completion of the research project and submission of the utilization certificate.

3.5 Research Project Grants: The chief coordinator of the sanctioned proposal will be entitled to get the incentive amount of 5% of the sanctioned amount for RPS, ATAL, FDP, STIP, Workshops, Seminar and 2% MODROBS. Incentive amount will be given 50% at the time of receiving the funds and remaining amount after successful completion of the research project and submission of utilization certificate.

3.6 Seed Money

- a. Seed money up to Rs. 150000 will be provided to faculty for initiating research work/Ph.D. research work.
- b. Seed money will be given to faculty as a responsibility of supervisor for the group project of student which will solve societal problems and will make impact to society.
- c. Seed money for students will be provided up to Rs. 30000 once in a year.

3.7 Professional Body Membership for Faculty: For the membership of professional bodies 50% or max Rs. 5000 charges may be sanctioned. Hard copy or soft copy of journals through professional body membership should be shared in the department.

3.8 Publication of Book/Book Chapter:

- i. For each book (Reference or Text) authored singly or jointly by International Publishers with ISBN will be given one-time incentive maximum of Rs. 10000
- ii. For each book (Reference or Text) authored singly or jointly by National Publishers with ISBN will be given one-time incentive maximum of Rs. 7000
- iii. For each book chapter authored singly or jointly by International Publishers with ISBN will be given one-time incentive a year with maximum of Rs. 6000
- iv. For each book chapter authored singly or jointly by National Publishers with ISBN will be given one-time incentive a year maximum of Rs. 5000

NOTE: The publication incentives for various positions of authors are as follows;

First author/Corresponding author: 100% of incentive

Second author: 75% of incentive

Third author: 50% of incentive

Fourth author and onwards: 25% of incentive

3.9 National / International Award: The honorarium of Rs. 10000 for each National and Rs. 20000 for international (Unpaid and Recognised) award will be given.

3.10 Ph.D. Produced by Guide: The honorarium of Rs. 1000 will be given to supervisor for each Ph.D. produced registers outside and Rs. 5000 for Ph.D. produced through KIT research centre.

3.11 Non-technical staff funding support:

- Registration charges, travelling expenses and duty leaves will be sanctioned for attending the workshops, training programs and related activities. This facility can be availed maximum two times in a year. Funds will be given to departments for organising workshops, skilling activities, knowledge upgradation.
- Funding amount will be decided on number of participants and need of activity in upgradation.



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